



EMPLOYMENT OPPORTUNITY

Agile Plan to Integrated Resilience for Girls, Women, and Youth (APIR TURKANA) is a social impact community-focused charitable foundation that works with and for vulnerable, marginal, and minority communities in Turkana to bridge the gap of socioeconomic inequalities. We are founded on the principles of social resilience, community-led actions, and equity, equality, and inclusivity. APIR TURKANA is seeking to recruit a dynamic and suitable qualified person for the position listed below and he/she will be based in the duty station indicated.

Job titles	GOVERNANCE AND ADVOCACY ASSISTANT
Deadline	Friday 29th December 2023
Reference	14/LOD/2023
Reports to	TBC
Duty Station	Lodwar and Kakuma, remote support to one office.
# of positions	1
Job Purpose	Under the Supervision of the line manager, the , Governance and Advocacy assistant will be responsible for the vision, strategy design, monitoring and quality delivery of the Building, Governance and Advocacy projects for APIR TURKANA. He /She shall ensure that projects plans are in place and kept updated as per the objectives of APIR TURKANA Strategic Plan and activities implemented in line with the overall APIR TURKANA Advocacy Program goal.
Duties & Responsibilities	<p>Project Implementation</p> <ul style="list-style-type: none"> - Deliver the project as per project documents design. - Engage with vulnerable and marginal groups on governance and leadership aspects of Turkana County. - Participate in radio sessions for all advocacy projects. - Report writing - Concepts development for advocacy projects. - Other additional roles and responsibilities.
BEHAVIOURS (Values in Practice) (Section should not consist of Competencies as this are the standard Values in practice)	<ul style="list-style-type: none"> - Demonstrate Strong Commitment to APIR TURKANA core values especially the value for compassion. - Must have a hand-on practical experience, is self- driven and very motivated. - Must be well organized with very high attention to detail. - Able to take initiative and work independently and appreciate inter department linkages. - Cultural and political sensitivity must be demonstrated. - Good workshop planning and facilitation skills. - Knowledge of Computer e.g. Statistical Package for the Social Sciences (SSPP), Enterprise Resource Planning (ERP), Office ETC
Job Specification and Desirable skills	<ul style="list-style-type: none"> - BA degree in Development Studies, Anthropology, Sociology, and Political Science or a related discipline or equivalent experience. - At least five 2 years -experience of project implementation, including engagement with several actors, civil society, both county and National governments and specialized networks.

	<ul style="list-style-type: none"> - A good understanding of conflict hotspots in Turkana, particularly in terms of Key cultural, political and social economic issues. - A good knowledge of the discourse on conflict prone areas in fragile societies and the implications that this has for conflict prevention, peace building participatory methodologies and related issues. - A good experience in policy analysis. - An excellent knowledge of the discourse on security and security sector development, community security. - Human rights and conflict prevention - Excellent diplomacy and interpersonal skills and ability to work in a non -partisan manner, appreciate gender, cultural and ethnic diversity. - Ability to work individually with minimum supervision but also with good experience of working effectively as part of diverse complex team. - Ability to manage multiple tasks effectively with attention to detail and an orderly approach to tasks. - Strong research and analytical skills, including developing research methodology, analyzing research findings, and drafting reports and briefings. - Excellent writing skills both written and spoken. - Good understanding of Donor regulations e.g. ECHO, EU and USAID.
<p>Desired skills and Competencies</p>	<ul style="list-style-type: none"> + Strong communications and negotiations skills. + Excellent computer skills (MS Office). + Strong analytical skills and attention to detail. + Ability to work within a team and able to multitask. + Fluency in communications in both English and Swahili languages.

HOW TO APPLY

All interested qualified candidates to submit an online application to APIR TURKANA through the program website: All the jobs have been posted here? www.apirturkana.org/careers/
 Select your position and follow prompts, attach your Motivation/cover letter (Maximum 1 page) and Curriculum Vitae as separate documents on the provided online application form both in form of either PDF or Word ONLY.

Please don't attach your other documents such as certificates and testimonials.

Should you have trouble using this, please send your application to hr@apirturkana.org and subject being "APPLICATION FOR 'POSITION NAME'"

All applications MUST be received on or before: 29th December 2023. APIR TURKANA is an equal opportunity employer, as detailed in our "Equal Employment Opportunity Policy."

DISCLAIMER: We do not charge any money all through recruitment processes. Should anyone including staff, donors and partners request for this, please do not hesitate to contacting the organization Executive Director through info@apirturkana.org copying complaints@apirturkana.org.

Any form of canvassing or bribery WILL ATTRACT TOTAL DISQUALIFICATION.